

PATs 2022 FORM CHECKLIST

DEADLINES FOR SUBMISSION OF SUPPLIERS' FORMS

Form	Description	Deadline Date	Actioned
-	COMPLETE ON-LINE PROFILE/CATALOGUE ENTRY	31st January 2022	
1	Health & Safety Declaration Form <i>(compulsory)</i>	ASAP (for access to the E-Zone)	
2	Risk Assessment Form	25th February 2022	
3	Livestock on Stands Form	25th February 2022	
4	Show Leaflets Form	11th March 2022	
5	Sponsorship Form	25th February 2022	
6	Show Offers Form	25th March 2022	
7	Lifting & Forwarding Form	1st March 2022	
8	Contractor Passes Form	25th February 2022	
9	Additional Furniture Order Form	25th February 2022	
10	New Product Entry Form	11th March 2022	
11	Fascia Nameboard Form	25th February 2022	
12	Shell Scheme Accessories Form	25th February 2022	
13	Electrical Order Form	7th March 2022	
14	Telecommunications Form	11th March 2022	
15	Exhibitor Badge PDF Form <i>(compulsory – via LiveBuzz login)</i> <i>– print off your badges</i>	25th March 2022	
16	Lightpen/SmartScan App Order Form <i>(via LiveBuzz login)</i>	19th March 2022	
17	AV Order Form	11th March 2022	
18	Water & Waste Form	11th March 2022	